

## 2019 - 2022 FACULTY CONTRACT

### H.11: SERVICE TO THE COLLEGE

Adjunct	Prob.	Regular	Dept. Chair
	<b>x</b>	<b>x</b>	

- **Yearly Report of Service to the College**
- **Mt. San Antonio College** ■

Professor: \_\_\_\_\_ Date: \_\_\_\_\_

Every full-time unit member teaching 30 LHE or 36 LHE is required to spend an average of **six (6) service hours weekly (for teaching faculty), eight (8) service hours weekly for counselors, and five (5) service hours weekly for librarians.** Faculty with reassigned time or partial teaching assignments shall adjust the hours proportionate to their classroom teaching load.

In spring 2023, submit service to the college completed post spring semester 2022 through the end of 2022. Thereafter, submit service to the college by calendar year, not academic year.

**DUE DATE:** This form must be submitted to your Division Office **by the eighth week of the Spring Semester.**

**Calendar Year** \_\_\_\_\_

**Involvement/Description:**

Professional Activities (professional growth, conference and workshop attendance, etc.)	
Campus Life (Student Life activities, campus clubs, commencement, campus events, etc.)	
College committee and task force work	
Outcomes Assessment and other related activities	
Curriculum Development	
Department involvement (meetings, committees, evaluations, etc.)	
Community Activities (related to my assignment and that bring benefit to the college)	
Grant and Award Applications and non-paid participation in grant activities	
Participation in Organizations related to my assignment	
Review of Literature related to my assignment	
Other appropriate activities	

Revised 7/05; 7/06; 7/07; 7/08; 7/11; 8/13; 9/22